



CURTIS CUP

Nairn 2012

Great Britain & Ireland versus USA

EVENT DATES

8 – 10 June 2012



VENUE

The 2012 Curtis Cup
The Nairn Golf Club
Seabank Road
Nairn
Invernesshire
IV12 4HB



TRADERS / EXHIBITORS APPLICATION FORM

Thank you for your interest in trading / exhibiting at The 2012 Curtis Cup match.

Please complete, and post (do not e-mail) a completed application form to **LGU Championships Ltd, The Scores, St Andrews, Fife KY16 9AT no later than Friday 6th April 2012** .

Applications received after that date may not be processed. All applicants will be informed via telephone after the closing date whether or not applications have been successful. Payment will be required on successful application.

Receipt of the completed form does not constitute acceptance of your application.

LGU Championships Ltd reserves the right to refuse access to traders either prior to the event (in which case any payment will be returned) or during the event if the installation does not fit the description given on this application or should any of the terms and conditions set out below be contravened (in which case the deposit will not be refunded).

Traders/exhibitors selling items or services that are illegal, may cause harm or offence to the public, or are in breach health & safety guidelines will be asked to cease trading and will forfeit the payment.

ALL traders/exhibitors must be in position by 8am on Thursday 7th June 2012 and in operation through until noon on Sunday 10th June 2012.

FOR REPLENISHMENT: Vehicle movements in the tented village will be restricted between 7.00am and 6pm on 7th, 8th, 9th and 10th June.

APPLICANT CONTACT DETAILS

Name of Business:

Contact Name:

Address (for invoice and passes prior to the event):

Telephone Number:

Mobile Number:

(Please indicate which number is best to contact you on)

Email:

APPLICANT BUSINESS DETAILS

Website URL:

Type of Business:

(Tick as appropriate)

- Catering
- Foodstuffs
- Golf Equipment
- Golf Course
- Clothing
- Jewelry
- Craft
- Complementary Medicine
- Other (please supply details)

Description of the business (please attach any photos or additional info to the back of this sheet or send by e-mail)

APPLICANT TRADING/EXHIBITION SPACE REQUIREMENTS

Please indicate the requirements below;

- 3m x 3m Pagoda Tent without floor @ £ 600
- 3m x 3m Pagoda Tent with wooden floor @ £ 700
- 3m x 3m Pagoda Tent with wooden floor & carpet @ £ 800
- Company Signage on the front of Tent @ Cost
- I do not require a tent but would like a 3m x 3m pitch @ £ 400
- I would like a bigger tent and the price options. Please contact me.
- I will require furniture & fittings which will be supplied at cost. Please contact me.
- I am interested in taking an advert in the event programme. Please contact me.

ELECTRICITY REQUIREMENTS

Payable in advance. (To comply with health and safety requirements, no generators may be brought on site for individual trader/exhibitor use). Please note that if additional power is required at the event, it will not be available. All power requirements should be identified in the application.

Charges are:

- 16 amp supply £150
- 32 amp supply £250
- 63 amp supply £450
- 3 phase 32 amp supply £650

Please provide a list of equipment that will need power (all electrical equipment used on site must have been tested and have a current safety certificate)

Please note: Traders/exhibitors must bring their own suitably tested cable (minimum length 25 metres) with Ceeform 16 or 32 amp single phase socket as appropriate to hook into power distribution.

CHARGES

(All include VAT @ 20 %)

TICKETS & PASSES

Traders/exhibitors will receive two free exhibitor passes per application. If more passes are required, an additional two exhibitor passes per application can be purchased at a discounted price of £25 each (including VAT). Over that number, the full ticket price will be chargeable.

The trader/exhibitor is responsible for ensuring that they, additional pass holders and their staff adhere to the published pass system. LGU Championships Ltd cannot accept responsibility for lost passes.

WASTE MANAGEMENT

Traders / exhibitors will be responsible for clearing the allocated pitch and removing all waste products.

HEALTH & SAFETY

IMPORTANT. If the trader/exhibitor's business involves any risk to the public, they must produce a risk assessment, detailing how such risks will be mitigated.

All catering facilities must:-

- a) meet the standards demanded by Highland Council Environmental Health Dept;
- b) have hot water hand washing facilities and self contained waste water capacity;
- c) hold appropriate firefighting equipment within the unit/trailers (the firefighting equipment must have been checked and approved by a competent person within the previous 12 months and the person(s) operating the concession will be competent in the use of the fire fighting equipment).

All structures will be checked by the event's health and safety officer for stability. Unsuitable or unsafe structures will be required to be removed.

INSURANCE

All traders / exhibitors **MUST** be in possession of current public / product liability insurance and, where applicable, employer's liability insurance, either in their own name or through a professional body. Proof will be required.

SECURITY

Although security personnel will be on site, it will be the trader/exhibitor's responsibility to secure the allocated space and trader/ exhibitor equipment, both during their presence and if they leave the tent / unit unmanned.

LGU Championships Ltd takes no responsibility for theft, loss or damage to vehicles, goods, cash or possessions.

LGU Championships Ltd will not be liable for any actions or expenses on account of or in respect of any damage or injury caused.

Traders/exhibitors are responsible for keeping their cash and stock safe.

For further information please contact

Susan Simpson, Head of Golf Operations, LGU Championships Ltd, The Scores, St Andrews, Fife, KY16 9AT, Tel: 01334 475811 susan.simpson@lgu.org